MEETING MINUTES

Topic: Project Requirements

Thursday , 2nd of February, 2017
6:00 pm – 7:30 pm

Minutes recorded by __Sultan Alotaibi_____

Meeting called by __Sultan Alotaibi___

Attendees: _____All group members_____

Table 1. Record of meeting.

6:00 pm to 6:30	▪ **Getting ready for stuff meeting requirements**. - Contacting with the client - Research about the designs - Comparing with the existed designs on markets	EGR
6:30 pm to 7:00	▪ **Preparing for the Background reports.** - Our team decided to separate the work individually. - The work have to be done by Feb 12	EGR
7:00 pm to end	▪ **Discussing about the First presentation.**	EGR

Next formal meeting: 02/15/17, Labs room, EGR building, at 6:00pm.